



News Report

Pre-writing & first draft

Student name: _____ **Date:** _____

Headline: _____

(The headline needs to get the attention of the reader)

By Line: _____

(This is the personal who is writing the article)

Introduction: (*This must include who, what, when, how and where.*)

Body: (*This is the expanded version of the introduction. Most important information first.*)

Conclusion: